

COMMITTEE REPORT CHECKLIST

Name of Committee:	Planning Development Management	
Date of Committee:	14/07/16	
Title of Report:	Union Street Enforcement Investigation	
Report Number:	PDMC/16/11	
Report Author:	Robert Forbes	
Directorate:	Communities, Housing and Infrastructure	
Date(s) report considered by CMT (if appropriate):	N/A	
Is report "exempt" under the Access to Information Act? Please also specify paragraph numbers opposite. Guidance can be found at: http://thezone/cg/DemocraticServices/ct_exempinfo.asp	No	
Equalities Impact Assessment required? EHRIA form should be attached and also submitted to Sandra Howard sandrab@aberdeencity.gov.uk Please note that parts 1, 2 and 8 of the revised form should be completed and submitted to Sandra Howard, even if an assessment is not needed. This explains why an assessment is not required. For more details, visit http://thezone/cg/DemocraticServices/ct_Guidance_For_Report_Authors.asp or contact Sandra Howard directly.	No (not necessary) If not required, please state the date that parts 1,2 and 8 of the form were submitted to Sandra Howard.	
Privacy Impact Assessment carried out: Please refer to http://thezone/cg/LegalServices/cg_access_to_information.asp for further advice on PIAs.	No (not necessary)	
Number of attachments submitted with the report	1 (one spreadsheet)	
Report Consultation – Required in terms of Standing Orders Please read the guidance on the Zone: http://thezone/cg/DemocraticServices/ct_Guidance_For_Report_Authors.asp		
	Date of Issue	Date of Response
Elected Members:		
Convener	10/06/16	No response
Vice Convener	10/06/16	No response
Council Leader	10/06/16	No response
Convener of Finance, Policy and Resources	10/06/16	No response

Local Members (if applicable):	N/A	
Officers:		
Fraser Bell, Monitoring Officer –via adonald@aberdeencity.gov.uk	11/05/16	No response
Steve Whyte, Section 95 Officer	11/05/16	No response
Head of Service, Office of Chief Executive		No response
Legal and Democratic Services (separate from consultation with Monitoring Officer) – via adonald@aberdeencity.gov.uk	11/05/16	17/05/16
Finance (separate from consultation with s.95 officer)		No response
Director		No response
Clerk		No response
Other officers:		No response
Angela Taylor David Ewen (City Centre Masterplan Team) Rebecca Kerr	06/05/16	06/05/16
Trade Unions (where applicable):		
	N/A	
External (where applicable):		
	N/A	